



4033 Taylorsville Road  
Louisville KY 40220  
Phone: 502.794.7983  
Fax: 502.400.2780

www.centuryrealestateschool.com  
lucy@centuryrealestateschool.com

## Student Pre-License Enrollment Agreement

Please print all information except where signature is required.

Name: \_\_\_\_\_ Social Security Number \_\_\_\_\_

Home Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone # (day)(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (evening) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Payment Method:  check  Master Card  Visa Amount: \$ \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ CCV# \_\_\_\_\_ Exp.Date (mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

### TERMS AND CONDITIONS:

**Entrance Requirements.** Student acknowledges that he or she is at least 18 years of age and possesses a high school diploma or its equivalent (GED)

**Criminal Background Check.** Student is made aware that a criminal background check will be required as specified by the Kentucky Real Estate Commission . Under KRS 324.045, a criminal conviction for a misdemeanor or felony (within the past 5 years) may prevent an applicant from qualifying for licensure. In such cases the student should not enroll in classes or pay course fees or take exams until the KREC has determined the student's eligibility for a license. A student who is not approved for licensing under these conditions and enrolls in classes does so at their own risk. Go to <http://www.krec.us/krec.gov/>, click on *Applicant Information*, then click on *Criminal Background Check Information*. Download and read the PDF document.

**Student Conduct.** You are required to abide by standard rules of good conduct during class instruction, participation, while on school property, or in any approved area being used by this school for instructional purposes. During class students are not allowed to use cell phones for any purpose other than to receive an emergency call.

**Class Attendance.** All 96 hours of the course must be completed within one (1) year of the date of enrollment to receive a certificate of completion. In the event a class is missed, students have up to one (1) year from the original class start date to make up the missed hour(s) in another class session at no additional charge. After the one year expires, the student must re-register, meet current licensing requirements including tuition requirements.

**Instruction.** Student will receive instruction in Kentucky real estate law and real estate principles. At the end of the course there is an exam review and a final class exam. All student projects must be completed. A student who fails to pass the Kentucky Real Estate Examination is entitled to repeat the entire course, one time only, at no charge, no later than one year from the date of initial course completion.

**Tuition.** Cost for the 96 hour pre-license course is \$549.00. Course price includes registration fee, text book and any handout materials. Students are required to pay a non-refundable \$50.00 enrollment fee which will be credited towards the course tuition. A payment agreement schedule between the student and school administrator for the remaining tuition of \$499.00 will be created. The entire cost of tuition must be paid in full before the end of the course and receiving the Certificate of Completion required to take the Kentucky Real Estate State Exam.

**Refund Policy.** Should the student need to drop the course there are two options: 1. Have the unused funds refunded on a pro-rated basis based on the number of classes attended minus the \$50.00 non-refundable enrollment fee, or 2. Have the School retain the unused funds and the student return at a later date, but not more than 1 year from the date the student dropped the course, and no changes for Pre-Licensing hours by the KREC.

**By signing below I hereby agree to the terms and conditions stated above, acknowledge that I have read and understand the Criminal Background Check Information found on the Kentucky Real Estate Commission website, and acknowledge that I have received a copy of this enrollment agreement.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Lucy Brooks - Administrator

\_\_\_\_\_  
Date